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Ord 2023-02

**ORDINANCE # C-11**  
**AN ORDINANCE TO REQUIRE THE LICENSING OF ALL**  
**BUSINESSES AND CONDUCT OF BUSINESS WITHIN THE TOWN**  
**OF GREENWOOD**  
**(As Amended 1/10/24)**

**Section 1. Definitions.**

As used in this ordinance, the following terms shall have the meanings indicated:

**GENERAL BUSINESS** - persons, firms, partnerships, or corporations, whether located within or outside the legal limits of the Town of Greenwood, engage in for-profit sales of any and all merchandise and/or commodities; providing facilities for use, entertainment, or enjoyment; providing services for use, food service; door-to-door solicitation; manufacturing, industrial or otherwise; and any person, firm, partnership, or corporation providing services not specifically enumerated by this ordinance.

**PERSON OR PERSONS** - individuals, partnerships, firms, companies, associations, and corporations.

**Section 2. Compliance.**

It shall be unlawful for any person, either directly or indirectly, to conduct any business or to use in connection therewith any vehicle, premises, machine or device, in whole or in part for which a license or permit is required by this ordinance, without a license or permit therefore being first procured and kept in effect at all times required.

**Section 3. Issuance of License.**

A. Application. Applications for licenses shall be submitted to the Town Hall, in writing. Every application shall include:

1. the name and business address of the licensee. If the licensee is a partnership the names and addresses of the partnership members shall be included and if the licensee is a corporation or LLC, the names and addresses of the principals shall be included.
2. a full description of the nature of the trade, business or occupation for which a license is requested.
3. the physical location of the business, occupation, or activity.
4. the application shall be verified by the certification of the individual licensee or of one member of a partnership, firm or association, or of the president, secretary or a director or a corporation applying for a license.
5. the proper license fee shall accompany the application.

B. Issuance of License. The Town Clerk shall issue such license upon payment of the fee designated by the Town Council provided:

1. the location of the business is allowed under the Town of Greenwood Zoning Ordinance.
2. the applicant has no past due taxes, bills, assessments or charges owing to the Town of Greenwood; and
3. the applicant has provided copies of any State or County licenses or certificates

required for the conduct of their trade, profession or business.

**Section 4.** License fees.

A. License fees shall be determined by the Town Council of the Town of Greenwood, The license fees may be amended by the Town Council by adoption of a simple resolution. License fees shall not be prorated.

B. Businesses with more than one fixed location, within the limits of the Town of Greenwood, shall pay a business license fee for each location.

**Section 5.** Term of license and renewal.

Each license shall be valid for one year beginning January 1 and expiring on December 31 of any given year. Yearly application and payment of the license fee is required on or before the date of expiration of the license for a renewal license to be granted.

**Section 6.** Display of license required.

Each license shall be conspicuously displayed on the licensed premises, or as the case may be, shall be carried upon the person or vehicle of the licensee.

**Section 7.** License restriction; revocation,

It shall be a condition to the issuance of any and all licenses under this chapter that the business licensed shall be used and operated only for lawful purposes. The right of the Town Manager or the designee of the Town Manager, in his or her discretion to refuse to grant any license and to revoke any license previously granted for failure to comply with the requirements of this ordinance is hereby specifically reserved.

**Section 8.** Charitable organizations,

No license fee shall be charged for a license issued to a charitable or public service institution, body, or club not organized or conducted for private gain, nor shall the Town of Greenwood be charged for said licenses. Documentation of tax exemption status must be submitted with the required application by each organization seeking exemption from the license fee,

**Section 9.** Violations and penalties.

A. Any person violating any part of this ordinance shall, on conviction, be punished for each offense by a civil penalty of \$100.00 per day, not to exceed a total of \$500.00 for any violation.

**Section 10.** Exception.

Nothing herein shall be so construed as to require any resident of the State to apply for a license in order to sell in the Town any farm produce or products grown upon a farm owned by the vendor.

**Section 11.** Severability.

Should any subsection, sentence, clause or phrase of this ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect this ordinance in its entirety or any part thereof other than that so declared to be invalid.

By: Ronald J. [Signature]  
Mayor

Attest: Deanne C. Jones  
Secretary of Council