

Town of Greenwood
Town Council Meeting Minutes
100 W. Market St.; Greenwood, DE 19950
Wednesday, September 11, 2024

COUNCIL and STAFF PRESENT:

Mayor Marshall Kemp, Vice-Mayor Mike Moran, Secretary Donnie Donovan, Councilor Brenda Tallent, Councilor Durene Jones, Town Manager Janet Todd, Sergeant William Thomas, Town Clerk Carolyn Chisenhall, Town Solicitor Jamie Sharp.

CALL TO ORDER:

Mayor Kemp opened the meeting with the Pledge of Allegiance at 6:02 p.m.

APPROVAL OF MINUTES:

1. Town Council Special Meeting Minutes January 25, 2023
Mayor Kemp asked Mr. Sharp if this Council could approve this set of minutes since they weren't all on Council at that time. Mr. Sharp said they could, since it's the body that's voting on it.
Motion to approve by Vice-Mayor Moran, Seconded by Councilor Jones. Secretary Donovan – abstain; Vice-Mayor Moran – YES; Councilor Tallent – abstain; Councilor Jones – YES. Mayor Kemp – abstain. Secretary Donovan, Councilor Tallent, and Mayor Kemp abstained because they were not on Council at that time.
No quorum voting.
2. Town Council Special Meeting Minutes November 20, 2023
Motion to approve by Vice-Mayor Moran, Seconded by Councilor Jones. Secretary Donovan – abstain; Vice-Mayor Moran – YES; Councilor Tallent – abstain; Councilor Jones – YES; Mayor Kemp – YES. Minutes APPROVED.
3. Town Council Special Meeting Minutes March 5, 2024
Motion to approve by Vice-Mayor Moran, Seconded by Councilor Tallent.
Unanimously APPROVED.
4. Town Council Special Meeting Minutes July 18, 2024
(No vote because these had been approved at the August 14, 2024, meeting.)
5. Regular Town Council Meeting Minutes August 14, 2024
Motion to approve by Vice-Mayor Moran, Seconded by Councilor Tallent.
Unanimously APPROVED.
6. Town Council Special Meeting Minutes August 27, 2024
Councilor Jones stated, "What the minutes read was not what was discussed in here. That was what the agenda was about". Mayor Kemp replied, "I may be incorrect, but the bullet point does say to discuss Town of Greenwood personnel".
Motion to approve by Councilor Tallent, Seconded by Vice-Mayor Moran. Secretary Donovan – YES; Vice-Mayor Moran – YES; Councilor Tallent – YES; Councilor Jones – NO. Minutes APPROVED.

OLD BUSINESS:

1. Resolution 2024-05, A Resolution Adopting Rules of Procedure
Motion to approve the Resolution made by Vice-Mayor Moran, Seconded by Councilor Tallent. Unanimously APPROVED.
2. The continuation of the public hearing for a conditional use application from Jamie Webb was not heard due to lack of a quorum (Secretary Donovan, Mayor Kemp, and Councilor Jones abstaining).
Motion to leave the record open until the October meeting or until Public Integrity Commission advisory opinion is received, made by Councilor Tallent,

Seconded by Vice-Mayor Moran. Unanimously APPROVED.

3. Resolution 2024-04, A Resolution Establishing a Policy for Public Comments. Motion to approve the rules of procedure for public comment made by Councilor Tallent, Seconded by Vice-Mayor Moran. Councilor Jones – NO; Councilor Tallent – YES; Vice-Mayor Moran – NO; Secretary Donovan – YES; Mayor Kemp – YES. Resolution APPROVED.

NEW BUSINESS:

1. Motion to appoint Henry Quackenbush to the Board of Adjustment made by Vice-Mayor Moran, Seconded by Councilor Jones. Unanimously APPROVED.
2. Vice-Mayor Moran moved to set a 2025 Budget Workshop, to be held Monday, October 7, at 6:15 p.m. Seconded by Councilor Jones. Unanimously APPROVED.

POLICE REPORT:

Sergeant Billy Thomas thanked Chief Phillip Thomas, who retired September 8, 2024, and wished him and his family the best of luck on his new adventure. Sergeant Thomas also thanked those who sent letters to the town, and said he would like to have a discussion with the Council in Executive Session.

TOWN MANAGER REPORT:

Financial reports that Manager Todd presented were discussed.

Mrs. Todd gave a verbal report with Greenwood Day, audit, and project updates.

Mrs. Todd corrected what she had told Mr. Donovan last month: 43 FOIA requests have been received this year, not 15. Please remember, only existing documents can be requested through FOIA.

She also encouraged the Council to make a decision on the plan to hire a chief of police. Secretary Donovan asked if the church has been told to remove the no parking and no turning around signs. Mrs. Todd said she will contact them about that.

Vice-Mayor Moran suggested reaching out to DOC to have prisoners come paint curbing and fire hydrants.

Mrs. Todd added that there are grants that need to be closed out that have to be signed by the chief of police and stressed the importance of not losing our police department.

CORRESPONDENCE and PUBLIC UPDATES on TOWN BUSINESS from the MAYOR:

Mayor Kemp read a thank you letter from past Chief Phillip Thomas.

Regarding the chief of police position, Mayor Kemp stated that he is working with attorney Scott Wilcox on the requirements for that position.

Mayor Kemp read a letter from a citizen requesting the removal of a commissioner.

PUBLIC COMMENT:

Michael Phillips stated that the Rules of Procedure that Council just adopted, *Mason's Manual of Legislative Procedure*, is very expensive, designed for a 2-house system, and most of it does not apply. Roberts Rules is the standard for small committees.

Anthony Massey agreed with Mr. Phillips. He also stated that he did not write the letter about the Council that's being circulated around town. He expressed frustration in the amount of time it takes for the Council to get things done.

Kelli Nuwer clarified that she was addressing Secretary Donovan at last month's meeting. Mrs. Todd stated that if there were to be any discussion about her tonight, she would like it to be done in public.

Vice-Mayor Moran stated his hope that Greenwood Day would be a big success and thanked those that had a hand in putting it together.

EXECUTIVE SESSION:

Vice-Mayor Moran made a motion to move to Executive Session at 6:55 p.m., Seconded

by Councilor Jones. Unanimous.

RETURN TO OPEN SESSION:

Returned to open session at 7:30 p.m. with a motion made by Councilor Jones, seconded by Councilor Tallent. Unanimous.

No action to be taken outside the Executive Session discussion.

ADJOURNMENT:

Adjourned at 7:30 p.m. with a motion by Vice-Mayor Moran, Seconded by Councilor Tallent. Unanimous.

Attested Janet M. Dedder, Town Manager