

Town of Greenwood
Town Council Meeting Minutes
Wednesday, March 13, 2024

COUNCIL and STAFF PRESENT:

Mayor Marshall Kemp, Vice-Mayor Mike Moran, Secretary Donnie Donovan, Councilwoman Durene Jones, Councilwoman Brenda Tallent, Town Manager Janet Todd, Police Chief Phillip Thomas, Town Clerk Carolyn Chisenhall, Solicitor Stephani Ballard.

CALL TO ORDER:

Mayor Kemp opened the meeting with the Pledge of Allegiance at 6:05p.m.

APPROVAL OF MINUTES:

Motion to accept the February 14, 2024, Town Council Meeting minutes made by Councilman Donovan, Seconded by Vice-Mayor Moran.

Motion to accept the February 14, 2024, Executive Session minutes made by Vice-Mayor Moran, Seconded by Councilwoman Tallent. APPROVED Unanimously.

Mayor Kemp requested to go out of order with the agenda in the interest of saving the Police Chief's time.

POLICE REPORT:

Chief Thomas gave a verbal report. He stated that the Police Department has received new Dell laptops. ARPA funds can be used to outfit the spare Durango, and then the Explorer can be prepared to go out for bid.

TOWN MANAGER REPORT:

Manager Todd reported on staff training and meetings. There is another Planning Commission meeting scheduled for April 4 to review documentation for the Conditional Use applications. The budget amendment meeting is scheduled for March 20 at Town Hall. The Hazard Mitigation Plan has been submitted and we should hear back from DEMA by the end of June. The Bond Bill application period is open. Manager Todd reminded the Council to please use their Town email for correspondence dealing with the Town. She will be on vacation the week beginning April 7 and requests the Council meeting be moved from April 10 to April 17.

Manager Todd stated that a previous auditor had deleted multiple pages of items from QuickBooks. In March 2021, the Council chose the new auditors, PKS to go back and audit 2020, 2021, and 2022. They are finished with 2 years but had been waiting for bank statements and are working on 2022. They are hoping to have the audit done in the next month.

Vice-Mayor Moran asked about the issue with the water bills recently. The company that prints them has remedied the situation and no late fees will be imposed for February or March.

OLD BUSINESS:

None

NEW BUSINESS:

- Dorothy Morris from the Office of State Planning was here to explain the process for the Comprehensive Plan review, which the Delaware Code requires after 5 years. The Planning Commission will review the 2019 version of the Comp. Plan and make a recommendation to Council. They can: (1) decide it is still relevant and