

**Town of Greenwood**  
**Town Council Meeting Minutes**  
**Attendance by Virtual Zoom Meeting Only**  
**Personal Meeting ID #: 917 086 0517**  
**Passcode: 9Ww9FF**  
**Wednesday, February 9, 2022**

**Call to Order**

Mayor Donovan called the meeting to order at 6:30 pm.

**Councilmen and Officials Present**

Mayor Donald Donovan, Vice-Mayor Willard Russell, Councilman Norman Reed, Councilman Donald Torbert, Councilman Mike Moran, Police Sergeant J. P. Cullen, Town Manager Janet Todd, Town Clerk Carolyn Chisenhall

**Approval of Minutes**

Motion by Councilman Moran, Seconded by Vice-Mayor Russell to approve the Minutes of the January 12, 2022, Town Council Meeting. CARRIED by Unanimous Vote.

Motion by Councilman Reed, Seconded by Councilman Moran to approve the Minutes of the January 24, 2022, Special Meeting of the Town Council. CARRIED by Unanimous Vote.

**Police Report**

Sergeant Cullen presented the Police Report. The Police Department has been preparing for the start of the new Chief on Monday.

**Town Manager Report**

1. We are planning renovations to Town Hall, to start March 28. Town Hall doesn't have its own bathroom, therefore we will be taking over one of the two Police Department bathrooms, adding an entrance to it on our side and sealing it off on the Police side. We will also make room for a cabinet to house a coffee pot, microwave, etcetera.
2. On next month's agenda, we will be reviewing some Ordinances that have things in them that no longer pertain to the Town. Updates to the Employee Handbook will also be presented.
3. Republic Trash will be putting an increase on the Town's bill next month. This is the last year of our contract, so this is the final increase before we either rebid or renew with them.
4. I'd like Council to consider putting the lot at 111 N. First Street out for sealed bid. This property is no good to us and costs the Town money to maintain each year. We also have a John Deere tractor to liquidate. Shelley has taken over that project and has that advertised.
5. Stop in occasionally and check your mailbox. We've started putting things in there.
6. Monition sales are moving forward.

Vice-Mayor Russell questioned the trash increase, and Manager Todd explained that the increase is to the Town, not the residents.

**Old Business**

None

**New Business**

1. Mayor Donovan instructed the newly re-elected Councilmen to stand to be sworn in. Vice-Mayor Russell, Councilman Reed, and Councilman Torbert took the Oath of Office. For reorganization, Vice-Mayor Russell nominated Mayor Donovan to serve as Mayor. There were no other nominations. Councilman Reed nominated Vice-Mayor Russell to again serve as Vice-Mayor. There were no other nominations. Councilman Reed nominated Councilman Torbert to serve as Secretary. There were no other nominations. Officers are: Mayor – Donald Donovan; Vice-Mayor – Willard Russell; Secretary – Donald Torbert.
2. Council has been given a copy of the Charter to be reviewed for changes.
3. Our new Police Chief, Phillip Thomas, will be sworn in and starts Monday. We'd like to welcome Chief Thomas.
4. Hannah Byler was removed from the Board of Adjustments where she had filled in while Randy Willey was out of town. She was then appointed to the Planning and Zoning Committee with a Motion by Councilman Torbert, Seconded by Vice-Mayor Russell. She will replace James Westoff as his commission has expired. CARRIED by Unanimous Vote.

**Executive Session**

Councilman Moran made a motion to enter Executive Session at 6:44p.m. Seconded by Councilman Reed. CARRIED by Unanimous Vote.

**Return to Open Session**

Return to Open Session at 7:03p.m. Motion made by Councilman Moran to grant permission for the employee to carry over vacation time. CARRIED by Unanimous Vote.

**Adjournment**

Moved by Councilman Reed and Seconded by Councilman Torbert to adjourn the meeting at 7:04 p.m. CARRIED by Unanimous Vote.

Attested James M. Jada, Town Manager