

TOWN OF GREENWOOD
Town Council Meeting Minutes
Wednesday, December 8, 2021

Call to Order

Mayor Donovan called the meeting to order at 6:30 pm.

Councilmen Present

Donald Donovan, Willard Russell, Norman Reed, Donald Torbert and Mike Moran

Officials Present

Sergeant J. P. Cullen; Accreditation Manager, Shelley Lambden; Town Manager, Janet Todd; Town Clerk, Carolyn Chisenhall

Approval of Minutes

Councilman Moran made a motion to approve the Budget Workshop Meeting Minutes of November 4, 2021. Seconded by Vice-Mayor Russell. CARRIED by Unanimous Vote: Councilman Moran – Yes; Councilman Torbert – Yes; Councilman Reed – Yes; Vice-Mayor Russell – Yes.

Councilman Reed made a motion to approve the Town Council Meeting Minutes of November 10, 2021. Seconded by Councilman Torbert. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilman Reed – Yes; Councilman Torbert– Yes; Councilman Moran – Yes.

Vice-Mayor Russell made a motion to approve the Special Meeting Minutes of November 16, 2021 to adopt 2022 budget. Seconded by Councilman Moran. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilman Reed – Yes; Councilman Torbert– Yes; Councilman Moran – Yes.

Town Manager Report

- The parade is Friday night at 7:00. It will be broadcast on Channel 14, courtesy of Jim Weller.
- The Town Hall Meeting at the VFW on November 30 went very well. Six residents and Mr. Sharp were in attendance, along with Sergeant Cullen, Ms. Lambden, Mrs. Todd, and Mrs. Chisenhall. There was some discussion about how the Town gets notices out and residents had some good ideas to consider. Mrs. Todd stated that this felt like a more productive discussion versus trying to get everything out at Council Meetings. Perhaps this can be held quarterly.
- The Town election is January 15, 2022. At this time, we have six candidates registered for three seats. Deadline to register is December 10.

Police

- Sergeant Cullen thanked everyone who came out to the VFW meeting. He agreed that it was productive, progress was made, and hopes we can do this quarterly.
- The Angel Tree will be up in the lobby until December 17th.
- Expect road closures this Friday for the parade.
- Santa rides through town on December 20. Please get out and show some support.
- Officer Carignan will be back to work on December 27th.

Old Business

1. Second Reading of Ordinance D-8-A - An Ordinance Amending Ordinance D-8 Pertaining to the Prohibition of Dismantled or Inoperable Motor Vehicles on any Property in the Town of Greenwood. Creating Exception Therefrom, and Prescribing Penalties for Violation Thereof. Motion to approve by Vice-Mayor Russell. Seconded by Councilman Reed. CARRIED by Unanimous Vote: Councilman Moran – Yes; Councilman Torbert – Yes; Councilman Reed – Yes; Vice-Mayor Russell – Yes.
2. Second Reading of Ordinance A-5-A – An Ordinance to Prohibit the Burning of Brush or Other Combustible Matter Within the Corporate Limits of the Town of Greenwood Providing Penalties for Violations Thereof and Creating Exceptions Therefrom. Motion to approve by Councilman Moran. Seconded by Councilman Torbert. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilman Reed – Yes; Councilman Torbert – Yes; Councilman Moran – Yes.
3. Second Reading of Ordinance A-23-A – An Ordinance Amending Regulations for the Operation of Food Trucks and Ice Cream Trucks Within the Town of Greenwood. Motion to approve by Vice-Mayor Russell. Seconded by Councilman Reed. CARRIED by Unanimous Vote: Councilman Moran – Yes; Councilman Torbert – Yes; Councilman Reed – Yes; Vice-Mayor Russell – Yes.

New Business

- Del-Dot's Jennifer Cielli-Miller gave an update on their Sussex County projects.
- Citizen Michael Phillips spoke about eliminating the dual voter registration. After discussion, Vice-Mayor Russell made a motion to go with Delaware's State Voter Registration after the January 2022 election. Seconded by Councilman Reed. CARRIED by Unanimous Vote: Councilman Moran – Yes; Councilman Torbert – Yes; Councilman Reed – Yes; Vice-Mayor Russell – Yes.
- Councilman Moran made motion to approve the Town's submitted list of Holidays for 2022, with the addition of November 8 (Election Day) and November 10 (Returns Day). Seconded by Councilman Torbert. CARRIED by Unanimous Vote. Vice-Mayor Russell – Yes; Councilman Reed – Yes; Councilman Torbert – Yes; Councilman Moran – Yes.
- A Board of Elections, consisting of Anthony Pucci, Stacy Carter, and Bruce Bowman, was appointed. Motion to approve by Councilman Reed, Seconded by Vice-Mayor Russell. CARRIED by Unanimous Vote. Councilman Reed – Yes; Vice-Mayor Russell – Yes Councilman Torbert – Yes; Councilman Moran – Yes.
- Proposed fee increases were discussed. In addition to other fees such as for permits and licenses, the property tax rate will increase to \$2.00 (previously \$1.80) per \$100.00 of assessed value. There will be no trash increase. Vice-Mayor Russell made a motion to

accept fee increases as written, effective January 1, 2022. Seconded by Councilman Reed. CARRIED by Unanimous Vote. Councilman Moran – Yes; Councilman Torbert – Yes; Councilman Reed – Yes; Vice-Mayor Russell – Yes.

- Hannah Byler was appointed to Board of Adjustment. Movement to accept made by Councilman Moran. Seconded by Vice-Mayor Russell. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilman Reed – Yes; Councilman Torbert – Yes; Councilman Moran – Yes.

Executive Session

Adjourned to executive session at 7:16.

Return to Open Session

Returned to open session at 7:37. Motion made by Councilman Reed to advertise the police department’s open position for Chief. Seconded by Councilman Moran. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilman Reed – Yes; Councilman Torbert – Yes; Councilman Moran – Yes.

Adjournment

Meeting adjourned at 7:37.

Attested _____, Town Manager