

Town of Greenwood
Minutes
Regular Monthly Council Meeting
Tuesday, August 6, 2019

Call to order

Mayor Donald Donovan called the meeting to order at 7:30 pm.

Councilors Present

Willard Russell, Norman Reed, Donald Torbert and Michael Moran

Officials Present

Police Chief, Brent Raughley; Town Manager, Hal Godwin and Town Clerk, Lisa Calvert

Citizens & Visitors

Mr. Wm. Jack Riddle and Steve Onuschak from Community Bank

Approval of Minutes

Moved by Councilor Reed, Seconded by Councilman Russell to approve Regular Meeting minutes of the July 2, 2019, Town Council Meeting. CARRIED by Unanimous Vote: Vice Mayor Russell – Yes; Councilor Reed – Yes; Councilor Torbert – Yes and Councilor Moran – Yes.

Citizen's Privilege

N/A

Town Managers Report

1. The audit for 2018 has been completed and it went well.
2. An RFP was sent out for a new software billing package and there have been 2 requests for further information at this time. The closing date on the RFP is 2pm on August 15th. Also, the Mayor is arranging an on-site visit with Seaford Town Hall officials to review how they use the Edmund's software as they've had 10 yrs. experience with it.
3. National Night Out is scheduled for Tuesday, August 13th at the Fire Hall.
4. Community Bank relationship is progressing, and the Credit Card option is now up and running as of August 2, 2019 and noted on the Town's website and will be announced in the September Newsletter. Hal is hopeful that this will reduce our receivables. Hal is continuing working with them to closing certain current bank accounts and moving them to Community Bank. Those accounts will be set up to mirror current accounts.
5. The Town Manager advised that a permit was issued for 403 Mill Street to demolish the structure. A new building permit will be issued once any outstanding fees have been satisfied.
6. The annexation request by the Kringe's has been revoked and the Annexation Committee's work in this matter is now complete.
7. The Town Manager also presented the latest Financial Statement.

Police

1. The Monthly Police Report was provided for review from Chief Brent Raughley. He advised that it was a busy month crime wise with several car thefts.
2. The Chief provided further details on the upcoming National Night Out.
3. He also advised that the pending new hire of Conner Chasanov will not be moving forward as he has accepted another position. However, another candidate is being vetted for the same timeframe of becoming a full-time officer upon graduation from the Police Academy (March 2020) and a 12 wk. training period with the Greenwood Police.
4. The Chief has received 3 quotes for speed/school signs per Representative Vanderwende's request, who will try to assist us financially. The signs would be mobile and the recently received Sussex County Grant of \$30,000 could be used if necessary.

New Business

1. In regard to \$4.17 monthly utility fee for waste water, Councilor Moran advised that there were currently 34 residents paying a total of \$1,701.36/yr. and would like to remove it. The question was raised if this fee was a part of the original USDA grant issued in 1989 for empty lots that had never been built on. The Town Manager was asked to follow up with our attorney on removing this fee via an ordinance or resolution.
2. A first reading of Ordinance # C-7A, an Ordinance amending same to clarify the responsibility of Grantors to pay realty transfer tax when a Grantee is a first time buyer. A 2nd PUBLIC reading will be scheduled for September 3rd. Moved by Councilor Moran and Seconded by Vice Mayor Russell. CARRIED by Unanimous Vote: Vice Mayor Russell – Yes; Councilor Reed – Yes; Councilor Torbert – Yes and Councilor Moran – Yes.
3. The Town Charter sets standards for the Town to follow and needs to be updated for 2020. Now that the Comp Plan has been completed, the Town Manager distributed a Draft of the current Town Charter to all Council members encouraging all to review in depth for anything that should be updated to a new modern code. It was suggested that there be a Workshop on September 10th with the Council and our attorney to discuss further. A new Charter would have to go through the State legislature with an estimated timeframe of March/April 2020.

Old Business

1. Update regarding the Annexation Petition of the Kringe property – see notes above at Town Manager's Report, item #6.
2. Update regarding the Town's business relationship with Community Bank – see notes above at Town Manager's Report, item #4.

Adjournment to Executive Session – N/A

Actions requiring approval from Executive Session

1. N/A

Adjournment – Moved by Councilor Moran, Seconded by Councilor Reed to adjourn the meeting at 8:04 pm. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilor Reed – Yes; Councilor Torbert – Yes and Councilor Moran – Yes.

Attested _____, Town Manager