

Town of Greenwood
Town Council Meeting Minutes
Attendance by Virtual Zoom Meeting Only
Personal Meeting ID #: 917 086 0517
Passcode: 9Ww9FF
Wednesday, April 14, 2021

Call to Order

Mayor Donovan called the meeting to order at 6:30 pm.

Councilmen Present

Donald Donovan, Willard Russell, Mike Moran and Norman Reed

Officials Present

Police Chief, Brent Raughley; Town Manager, Janet Todd and Town Clerk, Lisa Calvert

Approval of Minutes

Motion by Councilman Reed, Seconded by Councilman Moran to approve the Amended Minutes of the February 10, 2021 Town Council Meeting. CARRIED by Unanimous Vote.

Motion by Councilman Moran, Seconded by Councilman Reed to approve the Minutes of the March 10, 2021 Town Council Meeting. CARRIED by Unanimous Vote.

Town Managers Update

The Town Managers Reports were previously submitted and there were no questions or concerns by the Council.

Police

Chief Raughley had provided each Council member with the monthly packet. There were no questions or concerns by Council. In addition, the Chief advised that the department had passed their second re-assessment for State Accreditation and will be recommended for Accreditation which will be voted on at the committee's May meeting.

New Business

1. Mayor Donovan advised that Map #6 - Future Land Use Map that was in the 2019 Comp Plan was not the correct map. After discussion with the Town Attorney, he advised that this was an administrative matter, and the correct Map #6 should replace the old map via resolution. Moved by Councilman Reed and Seconded by Vice

Mayor Russell to adopt Resolution 2021-01 replacing Map #6 - Future Land Use Map with the correct version. CARRIED by Unanimous Vote.

2. Mayor Donovan briefly discussed the May 4, 2021 Public Meeting regarding the sewer transition from Greenwood to Sussex County. Moved by Councilman Moran and Seconded by Vice Mayor Russell to adopt Resolution #M-20. CARRIED by Unanimous Vote.
3. There was a brief discussion regarding updating the Town's Fee Schedule. An analysis of similar fees at neighboring towns (if such information was available) was handed out to the Councilmen who were present for comparison. Moved by Vice Mayor Russell and Seconded by Councilman Reed to table this matter until the next meeting.
4. Town Manager Todd provided a list to the Council of delinquent properties. She advised that there has been interest by several investors to buy such properties for renovation. Liens will be filed which will guarantee that we receive monies due to the Town of Greenwood.

Old Business

1. The Mayor advised the Council that Beacon Engineering has cancelled their services with the Town; however, the services of Mr. Dave Heatwole from Siteworks Engineering of Harrington has been hired as the new Town Engineer.
2. FEMA has approved the resolution of Ordinance C-3-B Flood Hazard Resolutions (M.O.U.) with Sussex County. Moved by Vice Mayor Russell and Seconded by Councilman Reed to adopt Resolution #Z-07 Delegating Authority for Administration and Enforcement of Ordinance C-3-B (Flood Hazard Area Regulations) of the Town of Greenwood to Sussex County.
3. We received 5 bids on the LED Sign Proposal, which cost would be reimbursed via a COVID aid grant available to the Town. The various bids and corresponding services were discussed by the Council. Town Manager Todd advised that the necessary electric work might not be reimbursed under the COVID aid project and could cost approximately \$2,200. Moved by Councilman Reed and Seconded by Councilman Moran to accept the Bid Proposal from Phillips Signs, Inc. located in Seaford, DE and for Ms. Todd to secure the necessary electrical contractor. CARRIED by Unanimous Vote.

Citizen's Privilege

Resident Kelli Nuwer had several concerns with documents that she did not receive in the meeting packet (FYI – documents cannot be disbursed to the public until first received by all Council members). She also spoke on behalf of an un-named, unavailable resident who had issues with their utility bill and was also not happy with the Mayor.

Resident AJ Massey expressed his appreciation to the Council for listening to citizen's comments.

Adjournment to Executive Session

Moved by Councilman Moran and Seconded by Councilman Reed to adjourn to Executive Session at 6:59 p.m. CARRIED by Unanimous Vote.

Motion by Councilman Reed and Seconded by Councilman Moran to return to Open Session at 7:13 p.m. CARRIED by Unanimous Vote.

Actions requiring approval from Executive Session

No action taken.

Adjournment

Moved by Councilman Reed and Seconded by Councilman Moran to adjourn the meeting at 7:13 p.m. CARRIED by Unanimous Vote.

Attested Janet M. Reed, Town Manager