TOWN OF GREENWOOD
100 WEST MARKET STREET
GREENWOOD, DE 19950
302-349-4534
302-349-9332 FAX

Map # and Parcel # __________________________

APPLICATION FOR BUILDING PERMIT/ZCC*

(Please Print All Information)

OWNER(S) NAME: ____________________________________________
Residence: _________________________________________________
Phone: (___)__________________________________________

CONSTRUCTION LOCATION:
County Tax Map #: ________________________________________
Street Address: ___________________________________________
Subdivision: ______________________________________________
HOA Approval (When Applicable) Attach Letter of Approval:
________________________________________________________

BUILDER:
________________________________________________________
Address: _________________________________________________
Phone: (___) __________________ Town of Greenwood Business License # ______

DEED PLOT PLAN INCLUDED SHOWING PROPOSED CONSTRUCTION (Y/N) _______
THREE (3) SETS OF DETAILED PLANS PROVIDED: (Y/N) ____ SITE PLAN PROVIDED: (Y/N) ____
COPY OF SUSSEX COUNTY PERMIT (When Issued): __________________________

To the Town of Greenwood Town Official:
I/We hereby apply for a Permit for: New Construction ______; Repair/Renovate ______;
Accessory Building _____; Fence/Sidewalk _____, Open Deck/Patio _____;
Demolition ______; Move Structure In/Out ______;
Other ____________________________________________________
Description of Proposed Construction: __________________________
Estimated Cost of Proposed Construction: $__________________
I, the applicant, agree that I have read and understand this document and that all the information provided is true and factual to the best of my knowledge. I and/or the builder will adhere to the approved plans and comply with the Code of the Town of Greenwood. Upon completion of the work described, I will provide all documentation requested by the Town Official so that a final inspection by the Town can be completed. A Certificate of Zoning Compliance will be issued by the Town of Greenwood if the work is in compliance with the Town Code. Failure to obtain a Certificate of Zoning Compliance from the Town of Greenwood is a violation of Article XIII; Section 14.3.4 of the Town Code and subject to penalties. I agree to repair or pay the reasonable cost of repair to any public or private property damaged in the course of the work hereby authorized.

CONSTRUCTION HOURS: 7 am. – 9:00 pm

Applicant Signature: __________________________ Date: ______________________________

This Section to be completed by Greenwood Town Official

MONIES OWED: ____________ (to be paid in full prior to issuance of Permit)

PARCEL: Zoned _____ In Flood Zone _____ Wetlands on Site ______

Elevation Certificate Needed _____ As Built/Final Location Survey Needed: ______

Planning & Zoning / Board of Adjustment _____ CO ______

Approved by: __________________________ (Town Official) Date: ________________

Permit # ____________

* ZCC- Zoning Compliance Certificate