Town of Greenwood

Town Council Meeting Minutes

**Attendance by Virtual Zoom Meeting Only**

**Personal Meeting ID #: 945 5767 0957**

**Passcode: kJL13Q**

 **Wednesday, January 13, 2021**

**Call to Order**

 Vice Mayor Willard Russell called the meeting to order at 6:33 pm.

**Councilmen Present**

Willard Russell, Mike Moran, Norman Reed and Donald Torbert (via Zoom)

**Officials Present**

Police Sergeant Cullen; Town Manager, Hal Godwin; Town Clerk, Lisa Calvert and Finance Manager, Janet Todd

**Citizens & Visitors**

Ms. Kelli Nuwer, Michael Phillips, Gerald Wells, William Jones, Megan Wilson, Abigail

Mitchell, Anthony Massey, Ann Haymond, Bill Hauge and Eric Torbert (via Zoom)

 **Approval of Minutes**

Motion by Councilman Moran, Seconded by Councilman Torbert to approve the minutes of the December 1, 2020 Special Council Budget Workshop Meeting. CARRIED by Unanimous Vote.

Motion by Councilman Moran, Seconded by Councilman Torbert to approve the minutes of the December 9, 2020 Town Council Meeting as AMENDED (upon request of Mr. Phillips). CARRIED by Unanimous Vote.

**Citizen’s Privilege**

1. In regard to Mr. Godwin’s Town Managers Report, Ms. Nuwer commented on The Pit Stop section and that the report did not reflect that Mr. Wells and Mr. Godwin have talked on the telephone. Mr. Wells of The Pit Stop reiterated that same message. Mr. Wells shared with the Council that due to storm damage he was having some work done, including putting on a new roof and a new ceiling and some other updates. Mr. Godwin assured the Council and all attendees that there were no pending issues with The Pit Stop and weekly meetings will resume as soon as possible.

**Town Managers Update**

The Town Managers Report was presented for review and discussion. Further

discussions were as follows:

1. Mr. Godwin advised that the Property Tax Assessment Rolls are sent from Sussex County. The Town does not perform the assessments.
2. We have received the drawings for the 17 senior citizen homes by Milford Housing that were previously approved by the Council. Apparently, they are changing engineering firms.
3. Mr. Godwin elaborated on the water meter failures the town has been experiencing due to corrosion issues. Councilman Moran asked if we plan to replace all meters that had not been replaced in the last 2 years. Mr. Godwin advised that he will be meeting with Ms. Anita Beckel and Joe Godwin from the Delaware Rural Water Association to explore Federal Grant opportunities to replace all of the remaining water meters, approximately 490.

Mr. Phillips advised that some residents were concerned that old meters were causing incorrect readings, resulting in bills with errors. Mr. Godwin assured all parties that the failure of the current meters was not related to the volume of water going through the meters.

1. Current Financial Statement Review was provided to the Council. No questions were asked.

**Police**

The Monthly Police Report from Chief Raughley was provided for review. Chief Raughley also reported that the Angel Tree was very successful in December, especially in light of Covid-19. He also presented the yearly stats. No questions were asked.

**New Business**

1. Award Contract # GRE0206 Watermain Replacement Project to Hopkins Construction of Bridgeville, DE in the amount of $406,280.00. This project will be funded by the Sate of Delaware Grant-in-Aid Program.

Mr. Godwin advised that we are coordinating with DEL DOT and Hopkins Construction and Mr. Bob Palmer is also working with them. All permits were to be filed by Friday. Councilman Moran asked if notice will be given to residents and/or posted in public places. Mr. Godwin indicated that only about a dozen homes would be impacted by the project and advance notice will be provided to those residents.

Motion to award Contract # GRE0206 to Hopkins Construction was made by Councilman Torbert and Seconded by Councilman Moran. CARRIED by Unanimous Vote.

1. A motion by Councilman Reed and Seconded by Councilman Moran was made to appoint Megan Wilson to the Planning Commission. CARRIED by Unanimous Vote.

 **Old Business**

1. N/A

**Adjournment to Executive Session** – N/A

**Adjournment**

Moved by Councilman Moran and Seconded by Vice Mayor Russell to adjourn the meeting at 7:08 pm. CARRIED by Unanimous Vote.

Attested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Town Manager