

OK
Hal

TOWN OF GREENWOOD
MONTHLY TOWN COUNCIL MEETING
100 W Market St.
Tuesday September 3, 2019 at 7:30 pm

CALL TO ORDER

Mayor Donald Donovan called the meeting to order at 7:30 pm.

COUNCILORS PRESENT

Michael Moran, Donald Torbert, Donald Donovan, Norman Reed and Willard Russell

OFFICIALS PRESENT

Police Chief Brent Raughley, Town Manager Hal Godwin, Town Clerk Lisa Calvert, Finance Clerk Janet Todd

CITIZENS & VISITORS

None present

APPROVAL OF MINUTES

Regular Council Meeting Minutes of August 6, 2019-Motion made by Michael Moran to approve regular meeting minutes, second by Willard Russell and carried by unanimous vote.

TOWN MANAGERS REPORT

- Introduction of Janet Todd, financial clerk, and announced current project is working with the Town Manager Hal on reconstruction of current financial reports.
- Discussion of Edmunds software project status: Town Manager Hal Godwin reported 57 towns in the State of Delaware and of those 57 there are 20 currently using Edmunds. If the software purchase is approved the install would begin in November/December and should be completed by January.
- Mr. Godwin reported there is 1 pump still not working properly and he and Roger Breeding (town technician) are working on this issue.
- The new owners of the previous Cowboys Tavern are working on renovations and will be calling it The Pit Stop.
- Mr. Godwin discussed a water leak that occurred in West Greenwood outside of town limits. The town repaired and paid for the needed repairs. In the past during the 1960s the three homes past the last hydrant were tapped into the towns water main. Galvanized piping was changed to PVC later and we sold water only to those properties. Town Manager Godwin expressed to the council he would like to draft a letter to those homeowners explaining to them that the Town will not be responsible for any further costs incurred by those lines. These residents have the option to annex into the town, and will be notified that in the future the pipe is their responsibility and any repairs that they have completed must be done in accordance with the State Regulations and specs to protect the town of any liability. Council unanimously agreed for the Town Manager to draft the letter to those residents.

POLICE

Verbal report by Chief Raughley:

- National Night Out was a success, with over 500 attendees
- Discover Bank Grant is being sent in.
- A speed monitoring device has been purchased which will retain data and funded by a grant.
- The new academy candidate will begin the on Sept. 16, 2019. No issues are expected with this new hire.

NEW BUSINESS

1. First Reading: Ordinance #E-2F to amend Ordinance #E-2, Section 10, by deleting Section 10 in its entirety and re-numbering all following sections. Motion to accept first reading of the Ordinance by Norman Reed and second by Donald Torbert. All council members unanimously approved.

2. Council review of RFP and possible purchase of Edmunds computer software. Motion to authorize Town Manager to purchase the Edmunds software by Willard Russell and second by Mike Moran on 5 year plan contingent upon current system not working. All council members unanimously approved.
3. Mayor Donovan requested appointment of 3 residents to serve on the Towns Board of Adjustment committee as follows: Resident #1 Jen Nelson, Resident #2 Mike Sharkey Resident #3 Randy Willey. Motion to approve by Norman Reed and second by Donald Torbert. All council members unanimously approved. Town Manager Godwin notified council members that this committee is necessary because Discover Bank has requested a new sign which requires a variance.

OLD BUSINESS

1. Second Reading: Public hearing, possible vote to adopt Ordinance#C-7A to clarify the responsibility of Grantors to pay Realty Transfer Tax when a Grantee is a first time buyer. Motion to Adopt the Ordinance made by Mike Moran and second by Willard Russell. All council members unanimously approved.
2. The annexation application by the Kringe family was terminated by the family due to the cost of annexation that would be incurred. Councilman Moran asked if the Kringe property had the ability to tie in to Emma's Restaurant and the daycare. It was explained that the town engineer said this is not possible due to the existing line.
3. Discussion of Milford Housing adding 17 new homes that may required a new line or a new main down the highway.

ADJOURNMENT:

Moved by Norman Reed, Seconded by Councilor Mike Moran to adjourn the meeting at 8:22 pm. Carried by unanimous vote Vice Mayor Russell, Yes: Councilor Reed, Yes: Councilor Torbert and Yes: Councilor Moran.

Attested _____, Town Manager