

Town of Greenwood
Minutes
Regular Monthly Council Meeting
Tuesday, May 7, 2019

Call to order

Mayor Donald Donovan called the meeting to order at 7:30 pm.

Councilors Present

Willard Russell, Norman Reed, Donald Torbert and Michael Moran

Officials Present

Police Corporal John Cullen; Town Manager, Hal Godwin and Town Clerk, Lisa Calvert

Citizens & Visitors

Jack Riddle and Steve Onuschak from Community Bank and Harry Brake from Woodbridge H.S.

Approval of Minutes

Moved by Councilor Moran, Seconded by Vice-Mayor Russell to approve Regular Meeting minutes of the April 2, 2019, Town Council Meeting. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilor Reed – Yes; Councilor Torbert – Yes and Councilor Moran – Yes.

Citizen's Privilege

N/A

Town Managers Report

1. Town Managers Report was presented for review and discussion.
2. Town Manager's Verbal Additions:
 - a. The 2019 Comprehensive Plan, presented at the March 27th P.L.U.S. meeting and updated with suggested changes was re-submitted for approval. The State has requested another set of maps which the Town Manager will send forthwith.
 - b. Town Manager discussed a Memorandum of Understanding ("MOU") with Sussex County for land use decisions giving the Town the first look for options to annex. Town Manager will present MOU at a future meeting after gathering further details.
 - c. All three (3) wells are operating correctly via computerized system and blending water for best quality results.
 - d. Our sewer lift station has two (2) pumps. One (1) pump failed and is being re-built for \$7K and will be back in a few weeks. Since both pumps are the same age, I recommend that the other pump be sent out to be re-built upon return of first pump.

- e. Town Manager Godwin, Mayor Donovan and Roger Breeding from Public Works met today to discuss the 17 new homes coming to the Cove. Reviewed with Bob Palmer and proceeding according to schedule.
 - f. Discussions with Town Attorney regarding charter changes possibly for next year. Charter changes being considered would assist in collecting our delinquencies.
 - g. Electricity bought through a Delaware State contract from Talon Energy. Retail costs are \$06.79/hr. – \$07.48/hr. The State contract is currently at \$06.1/hr. and a new contract is scheduled for July for another 3 year term.
 - h. Aged major water main @ Market Street and U.S. Rt. 13 remains a concern. Representatives Jesse Vanderwende and Dave Wilson to put in for a bond bill with the State and if we get the funding, the Town needs to determine the best time to make repairs.
 - i. Governor Carney is very concerned with state wide littering and has launched an initiative to “Keep DE Litter Free”. The Town has joined that alliance to reduce litter and will add information in our monthly newsletter. Suggestion made to have a town event for a community clean-up day.
3. Financial Statements were presented for review and discussion. – There were no questions or concerns by Council.

Police

1. Police Monthly Report was presented for review. – There were no questions or concerns by Council.
2. Corporal John Cullen’s Verbal Report to Council included:
 - a. The new hire process has closed and 16 applicants will be tested on April 11th. Timing from this class is for a February hire.

New Business

1. Community Bank – Messers. Riddle and Onuschak made presentation for their services. They have \$200M in assets and \$500M in loans and have concentrated on supporting local municipalities as 30% of their business is in west Sussex County. Councilor Moran inquired about electronic services for monthly bills and Community Bank would purchase equipment for us and cover any set up fees. The cost to the Town would be a flat \$150 per month and residents would pay approximately \$2.00 to pay via online. The Town Manager referred the Council to the submitted Financials regarding current rates we are receiving on CD’s and Money Market accounts and the rates that Community Bank is offering are an improvement. The Town Manager will follow up with Community Bank on rates.
2. Electric supply contract – see 2 (f.) above for details.

Old Business

1. 2019 Comprehensive Plan Update – see 2 (a.) above for details.
2. Community Festival – Mr. Harry Brake updated the Council on the June 8th festival and expected activities and guests.

Adjournment to Executive Session

Moved by Mayor Donovan, Seconded by Councilor Moran to adjourn to Executive Session at 8:37 pm. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes.

Actions requiring approval from Executive Session

1. No Action to be taken as a result of the Executive Session, it was a discussion.

Adjournment – Moved by Councilor Reed, Seconded by Councilor Moran to adjourn the meeting at 9:09 pm. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes; Councilor Reed – Yes; Councilor Torbert – Yes and Councilor Moran – Yes.

Attested _____, Town Manager