

Town of Greenwood
Minutes
Regular Monthly Council Meeting
Tuesday, December 4, 2018

Call to order

Mayor Donald Donovan called the meeting to order at 7:30 pm.

Councilors Present

Donald Donovan, Willard Russell, Norman Reed, Donald Torbert and Michael Moran

Officials Present

Corporal John Cullen, Town Manager Hal Godwin and Town Clerk Lisa Marks

Citizens & Visitors

Lyle Hamilton, Dale VanSchaik, Dustin Yoder, Edwin Tennefoss, William Kuschel, Perry Ford and Brenda Ford

Approval of Minutes

Moved by Councilor Moran, Seconded by Councilor Reed to approve Regular Meeting minutes of the November 7, 2018, Town Council meeting after changing “relayed” to “replied” in the New Business #1 paragraph. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran - Yes.

Citizen’s Privilege

N/A

Town Managers Report

1. Town Managers Report was presented for review and discussion. – There were no questions.
2. Town Manager’s Verbal Additions:
 - a. Seven (7) bid packages have been sent out for the Well Controls Project. Town Engineer, Robert Palmer from Beacon Engineering, LLC and Roger Breeding (Greenwood Public Works) will be attending our pre-bid meeting December 11, 2018, where bidders can ask questions.
 - b. Addix Avenue Project cost packages were distributed to the Council. Council was reminded that it was an investment, not an expense and was paid for out of the Water Infrastructure Reserve Fund Account (Water Improvement Fund).
3. Financial Statements were presented for review and discussion. – There were no questions or concerns by Council.

Police

1. Police Monthly Report was presented for review. – There were no questions or concerns by Council.
2. Corporal Cullen's Verbal Report to Council included:
 - a. Appreciation for the Greenwood Fire Department's support for the State Champion Woodbridge football team.
 - b. We are still in the process of accepting applications for a full-time officer. We are accepting applications for Delaware Certified and Non-Certified Officers until December 12, 2018. The Academy begins in March for a Non-Certified Officer.
 - c. Beginning at 6pm on Monday, December 17, 2018, Santa will be traveling around town in a Greenwood Fire Dept. firetruck.
 - d. Our Angel Tree for a local family with four (4) children will be in the lobby November 26 thru December 20.

New Business

1. Appointments for Board of Elections – Moved by Councilor Moran, Seconded by Vice-Mayor Russell to appoint Randy Willey, Anthony Pucci and Dan Nelson to the Board of Elections. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes and Councilor Moran – Yes.

Old Business

1. PNC – Credit Card and Online Payment options – Town Manager, Hal Godwin met with PNC representatives to get pricing on credit card payments and a link to our website to receive payments. After reviewing the costs and fees with Council, Hal offered to check with other banks about electronic payment options. Councilor Reed asked, if it would be better to test the public first, to see who would be interested. Hal offered to send out a questionnaire with the January utility bills. Vice-Mayor suggested adding in the questionnaire, if the residents are willing to pay an extra fee for the service and for Hal to also check into PayPal. Mayor Donovan added that we have payments made through resident's banks, that you don't have to go through a credit card company. Mr. Kuschel, a resident in attendance, who pays his utility bill through his bank electronically, added how easy and economical it is for him to pay his bills electronically through his financial institution. Vice-Mayor asked for an idea of how much it cost to send out bills and receive payments. Hal will get back to Council with the cost of processing bills.
2. 2nd Reading and possible adoption of Amendment to Ordinance C-8, Rental Property Inspections. This amendment will add a Town Inspection of rental properties for compliance with Town building code standards annually. – Since receiving several calls, Mayor Donovan agrees the inspections should be based on a complaint basis and would like to table and rewrite the amendment to address complaint issues. Council opened for discussion. Landlords in attendance had no problem with complaint-oriented inspections. Moved by Councilor Reed, Seconded by Councilor Torbert to Table the Adoption of Amendment to Ordinance C-8, Rental Property Inspections. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes and Councilor Moran – Yes.

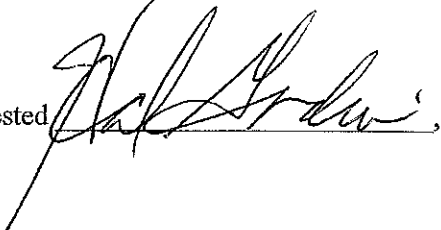
3. 2nd Reading and possible adoption of Amendment to Ordinance D-8, Unregistered Vehicles. This amendment provides authority to remove certain dismantled, inoperable, or abandoned motor vehicles from any property in Greenwood, including penalties and enforcement procedures. – Mr. Ford asked why boats, RVs and ATVs are not included in this Amendment. Hal Godwin replied that the Amendment covers motor vehicles. Mr. Kuschel asked if he would be able to refurbish an old car in his fenced in back yard. Council replied that he would have to keep and work on the vehicle inside a building/garage. Moved by Councilor Reed, Seconded by Vice-Mayor Russell to Adopt the Amendment to Ordinance D-8, Unregistered Vehicles. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes and Councilor Moran – Yes.
4. 2nd Reading and possible adoption of Amendment to Ordinance D-17, N. Church Street 2-Way Traffic. This amendment designates a portion of Church Street for two-way traffic and adopting traffic and parking regulations on Church Street and Market Street. – Moved by Councilor Reed, Seconded by Councilor Torbert to Adopt the Amendment to Ordinance D-17, N. Church Street 2-Way Traffic. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes and Councilor Moran – Yes.
5. Proposed 2019 Budget Adoption –Moved by Vice-Mayor Russell, Seconded by Councilor Reed to adopt the Proposed 2019 Budget. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes and Councilor Moran – Yes.
6. Comprehensive Plan – Town Manager, Hal Godwin received 30 pages of the Draft Comprehensive Plan to review. We should be able to review the complete Draft Comprehensive Plan after the 1st of the year.
7. Beaver Street Resurfacing – Delmarva Paving, LLC will be on the job by the end of the week. If not, we should put them on notice and the job could go to the 2nd place bidder.

Adjournment to Executive Session – N/A

Actions requiring approval from Executive Session

1. N/A

Adjournment – Moved by Councilor Reed, Seconded by Vice-Mayor Russell to adjourn the meeting at 8:17 pm. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes and Councilor Moran – Yes.

Attested  , Town Manager