

Town of Greenwood
Minutes
Planning & Zoning Commission Meeting
Thursday, June 14, 2018

Call to order

Town Manager Hal Godwin called the meeting to order at 7:00 pm.

Commissioners Present

James Westhoff, Chris Petrone, Jason Fannin, Leon Rust, and Jennifer Nelson

Officials Present

Mayor Donald Donovan, Vice-Mayor Willard Russell, Councilman Norman Reed and Town Manager Hal Godwin

Citizens & Visitors

Michael Phillips, Kirk Westfall

Approval of Minutes

Motion by Commissioner Jennifer Nelson, Seconded by Commissioner Chris Petrone to approve Regular Meeting minutes of the May 10, 2018 and May 30, 2018, Planning and Zoning Commission meeting as presented. CARRIED by Unanimous Vote: Commissioner James Westhoff– Yes, Commissioner Leon Rust – Yes, Commissioner Chris Petrone – Yes
Commissioner Jennifer Nelson– Yes, and Commissioner Jason Fannin – Yes.

New Business

1. Nominations for Chairperson of Planning and Zoning Commission–Jennifer Nelson was nominated by Jason Fannin and seconded by Chris Petrone, voted unanimously for Jennifer Nelson to serve as Commission Chair.

2. Comprehensive plan – survey questions were discussed at length, many ideas and suggestions were shared by several people. Jennifer agreed to work on the survey questionnaire at home and circulate to Commissioners for their approval. Survey questions will be going out July 2nd, 2018 with utility bill (What is your vision for Greenwood's future?).

a. Discussion about how to receive public comment were offered by Kirk Westfall and Jennifer Nelson about the town's future. Suggestions on how to communicate with towns' people and officials were Facebook, email, website, and other digital communications

b. Discussion about town events to get community involvement – possibly a community picnic with experts to discuss concerns.

3. A regular meeting date was established– the 2nd Wednesday of every month @ 7PM – Agenda to be posted 7 days prior.

4. Hal Godwin – Town Manager to provide Zoning Ordinances at next meeting.

5. Michael Phillips and Kirk Westfall expressed concern about sidewalks not being maintained – advised by Town Manager Hal Godwin that sidewalks are the responsibility of the property owner however the town can look into working with the community to help adding a sidewalk improvement plan to the Comprehensive Plan.

Old Business

1. N/A

Adjournment – The meeting was adjourned at 8:25 p.m.

Attested  Town Manager