

Town of Greenwood
Minutes
Regular Monthly Council Meeting
Tuesday, February 6, 2018

Call to order

Mayor Donald Donovan called the meeting to order at 7:30 pm.

Councilors Present

Donald Donovan, Willard Russell, Norman Reed, Donald Torbert and Mike Moran

Officials Present

Police Chief Brent Raughley, Lisa Marks

Citizens & Visitors

William Kuschel, Melissa Carignan, Patricia Whitney, Marie Batson, Valencia Hayes, Marcel Hayes, Barrett Edwards, Carl Batson

Approval of Minutes

Moved by Vice-Mayor Russell, Seconded by Councilor Moran to approve Regular Meeting minutes of the January 2, 2017, Town Council meeting as presented. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.

Moved by Councilor Moran, Seconded by Councilor Torbert to approve Executive Meeting Minutes of the January 2, 2017, Town Council meeting as presented. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.

Moved by Vice-Mayor Russell, Seconded by Councilor Moran to approve Special Meeting minutes of the January 13, 2017, Town Council meeting as presented. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.

Moved by Councilor Torbert, Seconded by Councilor Moran to approve Executive Meeting Minutes of the January 13, 2017, Town Council meeting as presented. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.

Moved by Councilor Moran, Seconded by Vice-Mayor Russell to approve Special Meeting minutes of the January 18, 2017, Town Council meeting as presented. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.

Moved by Vice-Mayor Russell, Seconded by Councilor Torbert to approve Executive Meeting Minutes of the January 18, 2017, Town Council meeting as presented.
CARRIED.

Citizen's Privilege

N/A

Town Managers Report

1. Financial Statements were presented for review and discussion. There were no questions or concerns by Council.

Engineer Updates

1. Written Quarterly Engineer's Report by Beacon Engineering, LLC presented. Council questioned whether or not the Engineer had been notified that we have enough Sewer maps but, need updated Water maps. The N. First Street water main relocation is due to redoing the culvert. The Engineer and the State are handling this.

Police

1. Police Monthly Report was presented for review.
2. Chief Raughley's Verbal Report to Council included:
 - a. Dustin Carignan will be graduating from the academy on Friday, February 16, 2018, at 4 pm.
 - b. Safe House installed cameras and alarms last week. The new cameras are very clear and have zoom ability with clarity.
 - c. Reassessment for Accreditation is scheduled for February 12-14, 2018.

New Business

1. Swearing in or Affirmation of Elected Officials – Willard Russell, Norman Reed and Donald Torbert were sworn in by Mayor Donovan.
2. Swearing in of Officer Dustin Carignan – Officer Dustin Carignan was sworn in by Mayor Donovan.
3. Council Reorganization –
 - Moved by Councilor Russell to nominate Donald Donovan as Mayor, Seconded by Councilor Torbert. CARRIED by Unanimous Vote: Councilor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.
 - Moved by Councilor Moran to nominate Willard Russell as Vice-Mayor, Seconded by Councilor Torbert. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.

- Moved by Councilor Moran to nominate Donald Torbert as Secretary, Seconded by Vice-Mayor Russell. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes
- 4. Appoint Authorized Signer – Mayor Donovan appointed Donald Torbert an authorized signer. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.
- 5. Mill Street Signs – Councilor Moran moved to table Mills Street signs until next month, Seconded by Councilor Reed. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes
- 6. Snow Removal – Councilor Moran referred to Ordinance A-13 that states sidewalks are to be cleared by the residents within 24 hours after snow ends. We have some residents that only clear off part of their sidewalk and some that do not clear them at all. We also have some residents that are not physically capable of clearing their sidewalk. The ordinance does not state what will happen if the sidewalk is not clear. Councilor Moran brought to Council's attention that Bridgeville's ordinance is very similar to ours with the exception that after 48 hours and a notice, the town cleans the sidewalk and charges the resident. Councilor Moran made a motion to revise the snow removal Ordinance A-13, Seconded by Councilor Torbert. The discussion continued as to purchasing equipment or contracting out the snow removal and the issue of liability. Councilor Moran will present more information from neighboring municipalities at the next meeting.

Old Business

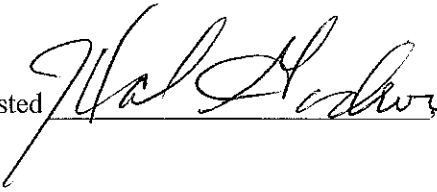
- 1. Condemned Property – Marcel Hayes and family requested an extension to sell 106 Draper Street and have the building demolished. A Realtor now has the property on the market for sale. A family member is interested in purchasing the property, but it depends on the new sale price. Councilman Moran moved to grant a continuance of an additional 60 days to the Hayes family for the Realtor to sell the property and demolish the building. If the building is not demolished during the 60-day extension the town will proceed with demolition. Seconded by Councilor Reed. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes

Adjournment to Executive Session – Moved by Mayor Donovan, Seconded by Vice-Mayor Russell to adjourn to Executive Session at 8:00 pm CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes

Actions requiring approval from Executive Session

- 1. Vice-Mayor Russell moved to offer Harold Godwin employment with the Town of Greenwood for the position of Town Manager, based on the terms as discussed in Executive Session. Seconded by Councilor Torbert. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Abstained, Councilor Torbert – Yes, Councilor Moran – Yes
- 2. Councilor Moran moved to increase the pay rate for Shelley Lambden to 18.00 per hour, based on the increased work load she is now carrying. Seconded by Vice-Mayor Russell. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes

Adjournment – Moved by Councilor Reed, Seconded by Councilor Moran to adjourn the meeting at 8:48 pm. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Reed – Yes, Councilor Torbert – Yes, Councilor Moran – Yes

Attested  Town Manager