

**Town of Greenwood**  
**Minutes**  
**Regular Monthly Council Meeting**  
**Tuesday, December 5, 2017**

**Call to order**

Mayor Donald Donovan called the meeting to order at 7:30 pm.

**Councilors Present**

Donald Donovan, Willard Russell, Dustin Yoder, Donald Torbert and Mike Moran

**Officials Present**

Police Chief Brent Raughley, Lisa Marks

**Citizens & Visitors**

Marl Hayes, Marcel Hayes, John E. Tarburton, P.A., Patricia Whitney and Marie Batson

**Approval of Minutes**

Moved by Vice-Mayor Russell, Seconded by Councilor Moran to approve Regular Meeting minutes of the November 7, 2017, Town Council meeting as presented.  
CARRIED

Moved by Councilor Moran, Seconded by Councilor Torbert to approve Executive Meeting Minutes of the November 7, 2017, Town Council meeting as presented.  
CARRIED.

Moved by Vice-Mayor Russell, Seconded by Councilor Yoder to approve Budget Workshop Meeting Minutes of the November 16, 2017, Town Council meeting as presented. CARRIED.

**Citizen's Privilege**

See Condemned Properties - Old Business

**Town Managers Report**

1. Financial Statements were presented for review and discussion. There were no questions or concerns by Council.

## **Engineer Updates**

No Engineer's Report presented by Beacon Engineering, LLC. Reports are presented Quarterly.

## **Police**

1. Police Monthly Report was presented for review.
2. Chief Raughley's Verbal Report to Council included:
  - a. The 2018 Angel Tree is in the lobby of the Police Department/Town Hall. All gifts from the Angel Tree will go to the family chosen by the Police Department.
  - b. On Monday, December 18, 2017, the Police Department will be assisting the Greenwood Fire Department and Santa, as they ride around town on a fire truck.

## **New Business**

1. Approval of Election Judges – Linda Noel, Elizabeth Behrens and Richard Behrens. Moved by Vice-Mayor Russell, Seconded by Councilor Torbert to approve Linda Noel, Elizabeth Behrens and Richard Behrens as Election Judges. CARRIED
2. South First Street – Mayor Donovan requested this to be discussed in Executive Session.

## **Old Business**

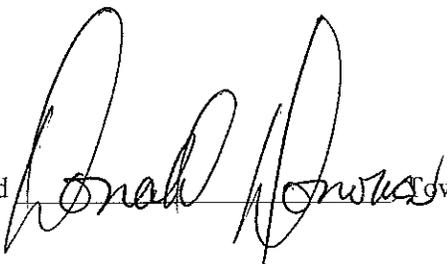
1. 2018 Budget Approval – Moved by Councilor Moran, Seconded by Councilor Torbert to approve 2018 Budget. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Yoder – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.
2. Condemned Properties – John E. Tarburton, P.A., the attorney representing the family owning 106 Draper Street, updated Council on the progress of the deed to the property. Almost all of the 22 needed signatures have been obtained. Once all signatures are obtained, the deed will be turned over and the property will belong to Marl Hayes (son) and Marie Batson (daughter). The property will then be for sale, with the understanding that the structure must be demolished. A family member is interested in purchasing the property and demolishing the structure. Mr. Hayes and Ms. Batson are considering the offer. Councilor Moran asked Mr. Tarburton, what the timeframe would be for the recordable deed. Mr. Tarburton responded that he should be able to have the recordable deed within 30 days. Councilor Moran moved to extend time to demo by 30 days, Seconded by Councilor Yoder. CARRIED by Unanimous Vote: Vice-Mayor Russell – Yes, Councilor Yoder – Yes, Councilor Torbert – Yes, Councilor Moran – Yes.
3. Alleys – Proposals by Jerry's, Inc., Shea Concrete, Ltd. and DEL-MAR-VA PAVING, LLC were reviewed for paving the alleys and installing sidewalks. Questions that need to be answered before forwarding information to Dover are:

- a. Are raising manholes included in proposal?
- b. Does Escalation Clause include current costs and miscalculated estimate?  
Answers to be e-mailed individually when received. Answers will determine when to forward to Dover.

**Adjournment to Executive Session** – Moved by Mayor Donovan, Seconded by Councilor Yoder to adjourn to Executive Session at 8:03 pm CARRIED

**Actions requiring approval from Executive Session-** N/A

**Adjournment** – Moved by Mayor Donovan, Seconded by Councilor Yoder to adjourn the meeting at 8:07 pm. CARRIED

Attested  Town Manager