

ORDINANCE # C-11

“AN ORDINANCE RESPECTING THE ISSUING OF BUSINESS LICENSES  
WITHIN THE TOWN OF GREENWOOD”

**Whereas**, the Town Council of the Town of Greenwood is authorized by Section 29(A)(33) of the Town Charter of the Town of Greenwood to require a license for the conduct of any business, profession or occupation within the limits of the Town; and

**Whereas**, the Town Council for the Town of Greenwood believes that it is in the best interests of the citizens of the Town to update and improve the Town’s ordinances; and

**Whereas**, the Town Council finds that the provisions of this ordinance are rationally and reasonably related to legitimate government interests including but not limited to the protection and preservation of the health, safety, prosperity, general welfare, and quality of life;

**BE IT HEREBY ENACTED** by the Town Council of the Town of Greenwood, a majority thereof concurring in Council duly met, that the following ordinance be enacted:

**AN ORDINANCE TO REQUIRE THE LICENSING OF ALL  
BUSINESSES AND CONDUCT OF BUSINESS WITHIN THE TOWN  
OF GREENWOOD**

**Section 1.** Definitions.

As used in this ordinance, the following terms shall have the meanings indicated:

GENERAL BUSINESS – persons, firms, partnerships, or corporations, whether located within or outside the legal limits of the Town of Greenwood, engage in for-profit sales of any and all merchandise and/or commodities; providing facilities for use, entertainment, or enjoyment; providing services for use, food service; door-to-door solicitation; manufacturing, industrial or otherwise; and any person, firm, partnership, or corporation providing services not specifically enumerated by this ordinance.

PERSON OR PERSONS – individuals, partnerships, firms, companies, associations, and corporations.

**Section 2.** Compliance.

It shall be unlawful for any person, either directly or indirectly, to conduct any business or to use in connection therewith any vehicle, premises, machine or device, in whole or in

part, for which a license or permit is required by this ordinance, without a license or permit therefore being first procured and kept in effect at all times required.

**Section 3.** Issuance of License.

A. Application. Applications for licenses shall be submitted to the Town Hall, in writing. Every application shall include:

1. the name and business address of the licensee. If the licensee is a partnership the names and addresses of the partnership members shall be included and if the licensee is a corporation or LLC, the names and addresses of the principles shall be included;
2. a full description of the nature of the trade, business or occupation for which a license is requested;
3. the location of the business, occupation, or activity;
4. the application shall be verified by the oath or affirmation of the individual licensee or of one member of a partnership, firm or association, or of the president, secretary or a director or a corporation applying for a licenses;
5. the application shall include an affidavit which shall be sworn to by the applicant before a notary public of the state;
6. the proper license fee shall accompany the application.

B. Issuance of License. The Town Clerk shall issue such license upon payment of the fee designated by the Town Council provided:

1. the location of the business is allowed under the Town of Greenwood Zoning Ordinance;
2. the applicant has no past due taxes, bills, assessments or charges owing to the Town of Greenwood;
3. the applicant has the required State or County licenses or certificates required for the conduct of their trade, profession or business; and
4. the applicant provides proof of liability insurance.

**Section 4.** License fees.

A. License fees shall be determined by the Town Council of the Town of Greenwood. The license fees may be amended by the Town Council by adoption of a simple resolution. License fees shall not be prorated.

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B. Annual License fees for the following types of business are:

Non-resident General Contractors	\$100.00
Peddlers/Solicitors	\$75.00

C. Annual License fees for all other types of businesses, operating within the Town of Greenwood, shall be \$50.00.

D. Business with more than one fixed location, within the limits of the Town of Greenwood, shall pay a business license fee for each location.

**Section 5.** Term of license and renewal.

Each license shall be valid for one year beginning January 1 and expiring on December 31 of any given year. Yearly application and payment of the license fee is required on or before the date of expiration of the license for a renewal license to be granted.

**Section 6.** Display of license required.

Each license shall be conspicuously displayed on the licensed premises, or as the case may be, shall be carried upon the person of the licensee.

**Section 7.** License restriction; revocation.

It shall be a condition to the issuance of any and all licenses under this chapter that the business licensed shall be used and operated only for lawful purposes. The right of the Town Manager or the designee of the Town Manager, in his or her discretion to refuse to grant any license and to revoke any license previously granted for failure to comply with the requirements of this ordinance is hereby specifically reserved.

**Section 8.** Charitable organizations.

No license fee shall be charged for a license issued to a charitable or public service institution, body, or club not organized or conducted for private gain, nor shall the Town of Greenwood be charged for said licenses. Documentation of tax exemption status must be submitted with the required application by each organization seeking exemption from the license fee.

**Section 9.** Violations and penalties.

A. Any person violating any part of this ordinance shall, on conviction, be punished for each offense by a fine of not less than \$50.00 nor more than \$500.00. Each day in

