TOWN OF GREENWOOD
RESOLUTION ADOPTING SITE PLAN REVIEW LIST
PURSUANT TO SECTION 12.3.3 (a) OF THE GREENWOOD ZONING ORDINANCE

WHEREAS, the Town Council of the Town of Greenwood adopted a new zoning ordinance on December 3rd, 2008, such zoning ordinance having an effective date of January 1, 2009;

WHEREAS, Section 12.3.3(a) of the Greenwood Zoning Ordinance provides that the Town Manager and/or Town Planning Commission may prepare a list of items to be reviewed by the Planning Commission in the conduct of a site plan review, and that such list, if prepared, shall be approved and adopted by resolution of the Town Council;

WHEREAS, the Town Manager and Town Planning Commission have, in consultation with the Town's Consulting Engineers, prepared such a list and have recommended such list for approval and adoption by the Town Council;

WHEREAS, the Town Council has reviewed such list, considered the recommendations of the Town Manager, Planning Commission, and Town Consulting Engineer and finds that such list is reasonable, necessary, and appropriate;

NOW THEREFORE, BE IT HEREBY RESOLVED by the Town Council of the Town of Greenwood, a majority thereof concurring in council duly met, that the "Site Plan Review List" attached hereto as "Exhibit A" be and hereby is approved and adopted by the Town Council as the "Site Plan Review List" to guide the Planning Commission and Town Officials in their review of all site plans submitted to the Town pursuant to any provision of the Town Zoning Ordinance and/or Town Subdivision Ordinance;

AND BE IT FURTHER RESOLVED that a copy of this resolution, with the attached "Site Plan Review List" be appended to the Town Zoning Ordinance, such list to be subject to such further and future amendments and revisions as may, from time to time hereafter, be approved by resolution of the Town Council.

THIS SHALL CERTIFY that this is a true and correct copy of the Resolution that was duly adopted by a majority of the Town Council at a duly called and duly-noticed meeting of the Town Council held on May 5, 2009.

So certifies: Doris Adkins
Doris Adkins, Town Manager

TOWN OF GREENWOOD
100 WEST MARKET STREET
P. O. BOX 216
GREENWOOD, DE 19950
302-349-4534
302-349-9332 FAX

SITE PLAN REVIEW LIST SUBMISSION DEADLINE: THIRTY (30) DAYS PRIOR TO NEXT MEETING

(PLANNNG COMMISSION MEETINGS ARE HELD THE THIRD TUESDAY OF EACH MONTH)

Project Name: Date of Submission:

Project Location:

Type of Application:

Existing use: Proposed Use:

Existing Zoning: Proposed Zoning:

Tax Map Number:

Number of copies needed for submission: Plus: ☐ Commission: ☐ Council: ☐

Owner: Officers of INC or LLC if Applicable:

Address: Certificate of formation for INC if Applicable: ☐

Surveyor/Engineer:

Address: Phone Number:

Outstanding fees on property* Existing violations at site*

- ☐ Project Name
- ☐ Surveyor and/or Engineers Name and Address
- ☐ Property Tax Map Number(s)
- ☐ Site Boundary w/bearings and Distances
- ☐ Proposed Lot Areas
- ☐ Horizontal Datum and Date
- ☐ Current and Proposed Zoning of Property
- ☐ Map Numbers of Adjoining Properties
- ☐ Flood Map Panel and Zone
- ☐ Streams and Water Courses
- ☐ Marked or Unmarked Burial Sites
- ☐ Property Owners Name and Address
- ☐ Date
- ☐ Scale
- ☐ Total Site Area
- ☐ Front, Side, and Rear Setbacks
- ☐ North Arrow
- ☐ Names of Adjoining Property Owners
- ☐ Zoning of Adjoining Property Owners
- ☐ Wetlands Note and/or Delineation
- ☐ Single Trees with a Diameter of 6 in or more
- ☐ Significant Existing Features and Structures

☐ Archeological Sites
☐ Existing and Proposed Contours at 1 ft intervals
☐ Size and Location of Existing Utilities
☐ Location of Existing Utility Drainage Easements
☐ Location and size Proposed Storm Drains
☐ Existing Sidewalk/Curbing/edge of Pavement
☐ Cross –Sections and Profiles of Proposed Streets
☐ Existing and Proposed Dedicated Right-of-way
☐ Proposed Building Type and Building Material

☐ Underground Storage Tanks
☐ Vertical Datum and Date
☐ Location and size of Existing Storm Drains
☐ Size and Location of Proposed Utilities
☐Location of Proposed Utility Drainage Easements
☐Proposed Sidewalk/curbing/Edge of Pavement
☐ Existing and Proposed Parking
☐ Existing and Proposed Open Space

Remarks:_____

Conditions:_____

1. NO APPLICATION WILL BE ACCEPTED UNLESS ALL TAXES, ASSESSMENTS, WATER, SEWER AND TRASH CHARGES OR ANY OTHER FEES DUE THE TOWN, ARE PAID AND IN GOOD STANDING.

2. ALL FINAL PLANS MUST BE STAMPED "APPPROVED" BY THE TOWN OF GREENWOOD AND IN RECORDED WITH THE OFFICE OF THE RECORDER OF DEEDS IN SUSSEX COUNTY.