

Town of Greenwood
Minutes
Regular Monthly Council Meeting
April 6, 2010

Call to order

Mayor Russell called the meeting to order at 7:31 pm.

Councilors Present

Willard Russell, Brenda Tallent, Donald Donovan, Willie Pierce
Alan Pongratz-Absent,

Officials Present

Doris Adkins, Town Manager, Teresa Hignutt, Administrative Assistant, Robert Palmer,
Town Engineer

Citizens & Visitors

Bryan Hall from Office of State Planning, Dan Nelson and Sharon Pierce

Approval of Minutes

Moved by Councilor Tallent, Seconded by Councilor Pierce to approve the minutes of the
March 2, 2010 Council meeting as presented. CARRIED.

Moved by Councilor Donovan, Seconded by Councilor Tallent to approve the Executive
Session minutes of the March 2, 2010 Council meeting. CARRIED

Citizen's Privilege

Dan Nelson wants to know if the Town could have a road sweeper or prisoners clean up
the silt on the roads before spraying for weeds.

The second issue is the field at the end of Maryland Ave (Trust Property Ventures), can it
be mowed this year? The mice and insects seem to over run the neighborhood when
there's tall grass.

Town Managers Report

Motion by Councilor Tallent, Seconded by Councilor Pierce to accept Financial
Statements as presented. CARRIED.

Police

Ebay items are really selling; we should have a final report in a month or two of what
everything sold for.

The policy procedure manual is successful and if everything goes as planned we hope to
have it on a CD for review for approval and then it can be adopted.

Chief Anderson presented the quarterly report that was requested by Council on the SEU program to show return on dollars dedicated to the program. The report shows all tickets combined that were written not just SEU. Chief Anderson indicated that actual numbers could not be calculated.

Engineer Updates

Verbal report from the Engineer (Bob Palmer/DMW) (See Attached).

New Business

Motion by Councilor Donovan, Seconded by Councilor Tallent to set the Water Permit Application Fee to \$50.00. Vote; Councilor Donovan- yea, Councilor Tallent- yea, Councilor Pierce- yea. CARRIED

Council directed the Town Manager to research for forms relating to managers reviews and present at May Council Meeting along with job description.

Council directed the Town Manager to send the sample Franchise Agreements discussed to the Town Solicitor for review and to adapt to the Town of Greenwood's needs.

Motion by Councilor Donovan, Seconded by Councilor Tallent to table discussion on tax exemption for MHDC until next Council Meeting. CARRIED

No Action on Construction Cost for North St. Road

Old Business

None

Executive Session

Moved by Councilor Donovan, Seconded by Councilor Tallent to move into executive session at 8:34 p.m. CARRIED
Council moved back into Regular Session at 10:22 p.m.

Regular Session

Moved by Councilor Tallent, Seconded by Councilor Donovan to have Town Manager, to follow recommendations discussed in executive session involving the Town Engineer and Office of State Planning.

Adjournment

Moved by Councilor Donovan, Seconded by Councilor Tallent to Adjourn. CARRIED.
Meeting adjourned at 10:24 pm.

Attested *Doris Collins*, Town Manager

./1 Project:

- The first 2 weeks worth of sewer flow meter results are in. High flows resulting for a 1.84 inch rain were captured on 3/29/2010. Higher than normal flows were recorded in SE-1 (9 times the average), SE-2 (7.2 times the average), and SW-1 (5 times the average) and SW-2 (5 times the average).
- It appears that inflow is widespread throughout town with the Cove area contributing more percentage wise than the rest of the system.
- As of the writing of this update, a per EDU contribution had not been calculated.
- We will post our findings formally after all of the data is received.
- All manholes should now be fitted with inflow protectors. All sources that were identified by smoke testing have been repaired.
- Sources of inflow could be from roof leaders or sump pumps that are connected to the system; however sump pumps would likely contribute to higher than average flows all winter versus the spikes found through rain events.

ARRA Funding Budget Update:

- Funding Budget as of March 10th is attached for reference.
- We are generally on budget at this point and have sufficient funds to complete the meter retrofit project.
- \$29,300 in contingencies remain, of which \$26,700 is comprised by the fluoride grant.

Well 1 Improvements:

- Substantial completion was granted on March 29th.
- The project is 100% billed on partial payment estimate no. 7 at an amount of \$220,608.08. We are still carrying 10% retainage. Total contract including all change orders is \$231,604.12.
- The Office of Drinking Water has requested that flow switches be installed at all wells as an additional chemical control point. Because this is part of the Fluoride systems, this work will be 100% covered through the Fluoride grant and will not diminish the ARRA funding pool in any way.

Water Meter Retrofit:

- Project has been bid and awarded in the amount of \$345,261.50 to Kent Construction Company.
- The Preconstruction Conference was held on March 3rd at 2:00 PM.
- Water meter equipment and materials have not been received by the contractor. As a result, the notice to proceed has not been issued.

North St Ext :

- Sewer Main is complete.
- Water Main is complete. Disinfection results are pending.
- Access issue has been resolved. Contractor has placed crusher run to allow neighboring property access.
- Paving has not been done because the subgrade has not passed the required inspections.
- Contractor is approximately 75% complete.
- Moore Farms contract for base work has been received and does not provide the necessary information to be able to evaluate the town's contribution to the paving work. Discussion with the developer continues.

Misc Issues:

- Bridgeville Sewer Agreement – No action
- Royal Farms Pump Station –No plans from DBF.
- Water Main Easements – Complete. We are waiting on the return of the easement from the Folcomer Equipment Corporate Offices so that all other property owners can sign. The easement will be recorded after all property owners sign the plat.
- Land Development Ordinance – 95% complete. Draft has been submitted to staff for distribution to council
- Water and Sewer Ordinance – 95% complete. Water and sewer ordinance drafts have been submitted to staff for distribution to council.
- Duck Creek Lane Drainage – Drainage plan provided to Town Manager for her use.

**Greenwood AARA Project Funding
Projections to Complete Scheduled Work**



DMW 08423.A0 / 07439.G0

Date: 6-Apr-10

Funding Source	Budgeted Amount	Amount Used as of March 10, 2010	Amount-Remaining
ARRA Funding	\$ 528,230.00	\$ 139,087.54	\$ 389,142.46
21st Century Grant	\$ 149,022.66	\$ 102,637.14	\$ 46,385.52
Fluoride Grant	\$ 69,000.00	\$ 42,291.25	\$ 26,708.75
TOTAL	\$ 746,252.66	\$ 284,015.93	\$ 462,236.73

Expense Source	Budgeted Amount	Amount Used as of March 10, 2010	Amount Remaining
Zober Contracting	\$ 231,604.12	\$ 175,269.80	\$ 56,334.32
Potential Unused Zober			
Contingency Funds	\$ (10,588.00)		\$ (10,588.00)
Kent Construction	\$ 345,261.50		\$ 345,261.50
DMW	\$ 110,640.00	\$ 81,808.12	\$ 28,831.88
DMW Additional To be billed	\$ 6,090.03		\$ 6,090.03
Hynes	\$ 1,500.00		\$ 1,500.00
TAI	\$ 500.00		\$ 500.00
Contingency Expenses	\$ 56,252.66	\$ 26,938.01	\$ 29,314.65
TOTAL	\$ 741,260.31	\$ 284,015.93	\$ 457,244.38