

**Town of Greenwood**  
**Minutes**  
**Regular Monthly Council Meeting**  
**Tuesday, September 4, 2012**

**Call to order**

Mayor Donovan called the meeting to order at 7:30 pm.

**Councilors Present**

Donald Donovan, Brenda Tallent, Willard Russell, Daniel Nelson and Dustin Yoder

**Officials Present**

John McDonnell, Town Manager, Terry Hignutt, Administrative Assistant. Mark Anderson Chief of Police.

**Citizens & Visitors**

Doug Hignutt, Cathy Greybeal, Pat Brown, Julie Cooper, Ring Lardner, and Joshua Gliptus.

**Approval of Minutes**

Moved by Vice-Mayor Tallent, Seconded by Councilor Russell to approve minutes of the August 7, 2012 Regular Monthly Council Meeting as presented. CARRIED

**Citizen's Privilege – None Offered**

**Town Managers Report**

Town Manager discussed items included in the Town Managers report.

**Engineer Updates**

Written report reviewed and discussed. Joshua Gliptus from Daft, McCune and Walker introduced to the Town Council as our new engineer.

**Police**

Written report presented and discussed by Chief Anderson. Chief Anderson discussed his thoughts on how to spend the Sussex County Police Grant. Moved by Vice-Mayor Tallent, Seconded by Councilor Nelson to use the Sussex County Funding to purchase a new Police Vehicle. CARRIED

**New Business**

1. Appoint FOIA Coordinator – Moved by Vice-Mayor Tallent, Seconded by Councilor Yoder to appoint John McDonnell, Town Manager, FOIA Coordinator. CARRIED
2. Animals located in the Brenda Jones Park – Discussion centered around what needed to be on the sign to be located at the park. Town Manager to arrange for sign.
3. International Property Maintenance Code Ordinance – Discussion centered on how cumbersome this ordinance would be to control – No Action needed.
4. Building Permit Fees – Discussion centered on the multitude of formulas that are in existence for calculating these fees. It was decided that this topic would once again be discussed during the budget process for year 2013.
5. Transfer of Custody and Maintenance Agreement – Library – Moved by Councilor Nelson, Seconded by Councilor Yoder the agreement was passed unanimously.

#### **Old Business**

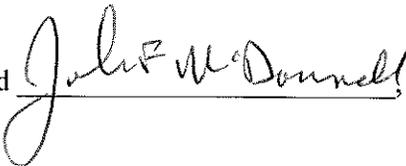
1. Greenwood/Bridgeville Wastewater Agreement – No Action Taken.

#### **Adjournment to Executive Session**

Moved by Vice-Mayor Tallent, Seconded by Councilor Russell to adjourn to Executive Session to discuss personnel at 7:55 pm. CARRIED

#### **Adjournment**

Moved by Councilor Nelson, Seconded by Councilor Yoder to adjourn The Greenwood Town Council meeting at 7:59 pm. CARRIED

Attested  Town Manager